

Building Name: CBC Docs Industry Centre and Delegate Lounge at Victoria College + Burwash Quad

Address: 91 Charles St. West

Type of building: University

Accessible Entrance: Wheelchair ramp entrance on south west corner of building leads to basement floor

Date & Auditor: February 16, 2018 (Crystal MacDonell - Festival Theatres Manager - 416-203-2155 ext. 296 or cmacdonell@hotdocs.ca)

AREA	ACCESS	YES	NO	NOTES / FOLLOW-UP
Arriving	Public transport <ul style="list-style-type: none"> • Accessible public transport within 200m with accessible route to venue 	Green		closest stop: 190m from Museum Station
	Curb ramps outside the venue	Green		
	Outdoor path in good condition (no roots, cracks, holes)		Red	uneven grounds/sidewalk
	Walkway well lit at night		Red	
	Clearly marked drop off area		Red	located behind Isabel Bader Theatre (93 Charles St. West)
	Parking (type?) <ul style="list-style-type: none"> • Access parking lot within 200m with accessible route to venue (curb cuts, doors, etc.) • Bicycle locking posts or racks 	Green		paid street parking, surface & underground paid parking lots in area
			Red	300m from Impark underground paid parking lot at 57 Charles St. West
Entrance	Step free access <ul style="list-style-type: none"> • Handrails on steps that are easy to grip • Contrast edges on steps/ramps 	Green		wheelchair ramp entrance on south west corner of building leads to basement floor
		Green		
			Red	
	Tactile tiles prior to steps, ramps & drop off areas for people with vision loss		Red	
	Protection from wind, rain, & noise in outdoor area	Green		at top of stairs but not over ramp leading to accessible entrance
	Safety markings on glass doors & adjacent panels		n/a	wooden doors
	Accessible entrance door is automatic & access button is visible <ul style="list-style-type: none"> • Wide or double doors • Threshold flush with floor, or nearly so (less than 1/2") 	Green		door at end of wheelchair ramp leading from south west corner of building
General Building Access	Step free access to all levels <ul style="list-style-type: none"> • Handrails on steps that are easy to grip • Contrast edges on steps/ramps 	Green		
		Green		
			Red	
	Elevator access to all levels <ul style="list-style-type: none"> • Low elevator buttons for a person in a seated position • Raised number markings or Braille signage on elevator panel • Voice floor announcements 	Green		
		Green		
			Red	
	Escalator access to all levels		Red	
Low pile carpeting or slip resistant floor & ground surfaces	Green			
Wide, clear internal & external walkways	Green			
Colour contrasting door frames & trims	Green		wooden doors	

	Limited use of roped barriers			
	Public seating area:			
	• Variety of seating options			
	• Spaces for a person using a wheelchair to sit with family & friends			
	• Seating with backs & armrests			
	• Seating with colour contrast to walls & floors			
	• Some cushioned bench seats in the area			
	• Spaces between furniture for people with mobility aids to manoeuvre			
	• Low tables to accommodate a person in a seated position			
	Effective lighting throughout facilities			
	Appropriate acoustic environment to reduce background noise (echo, loud, etc.)			
	Area to charge a mobility scooter & battery powered wheelchair (where?)			
	Accessible storage area for mobility aids (where?)			
Food & Drink	Food & Beverage Policy in effect?			
	Does the building have a liquor licence?			depends on space & arrangement
	Is there anywhere onsite to buy food or drinks? (café, restaurant, etc.)			Ned's Cafe (150 Charles St. West - building across from Isabel Bader Theatre)
	• Accessible (stairs, door, counter height, slip resistant floor, ect.)			Mon-Thurs: 8am-8:30pm / Fri: 8am-3:30pm / Sat&Sun: closed
	• Variety of seating options			
	Water fountains available? (where?)			basement near all-gender washroom, lounge
	• Low height for use by a seated person			
Washrooms	All-Gender accessible washroom (where?) (if not, what arrangements have been made?)			basement
	• Step free access			
	• Access button on the door			
	• Handle at an accessible height to a person in a seated position (lever? push/pull?)		n/a	access button
	• Door swings out			
	• Washroom has an alarm or assist button			
	• Washroom has grab bars			
	• Accessible toilet paper holder (close to toilet, easy to operate, ect.)			
	• Counter heights allow a person using a wheelchair to fit chair arms underneath			
	• Reachable taps			
	• Soap dispensers are close to the edge of the counter			
	• Paper towels are near the sink			
	• Slanted or low mirror			
	• Coat hook & inside shelf			hook only
	• Baby change area			
	Step free access to other washrooms on site			
	• Accessible stall (marking on door, 5' x 5' clearance, grab bar, toilet paper)			
	• All-Gender (stall toilets? urinals?)			all other washrooms are gender-specific

DELEGATE LOUNGE	Delegate Lounge (Room 112)	<ul style="list-style-type: none"> Baby change area (accessible?) 			
		Door is automatic & access button is visible <ul style="list-style-type: none"> Handle at an accessible height to a person in a seated position (lever? push/pull?) Wide or double doors Threshold is flush with floor, or nearly so (less than 1/2") 			
		Integrated & dispersed accessible seating within the regular seating area <ul style="list-style-type: none"> Spaces for a person using a wheelchair (how many? location?) Adjacent companion seating available Step free seating (how many? location?) Seating with colour contrast to walls & floors Fixed seating Seating with moving armrests for easy transfer Enough space between seating rows for easy movement along aisles 			
		Area to charge a mobility scooter & battery powered wheelchair (where?)			
		Accessible storage area for mobility aids (where?)			
		Guest Internet Access computers area (how many?) <ul style="list-style-type: none"> Step free access (if not, alternative) Handrails on steps that are easy to grip Contrast edges on steps/ramps 			
REGISTRATION	Registration (Room 115)	Door is automatic & access button is visible <ul style="list-style-type: none"> Handle at an accessible height to a person in a seated position (lever? push/pull?) Wide or double doors Threshold is flush with floor, or nearly so (less than 1/2") 			
		Low height registration table <ul style="list-style-type: none"> Seating available 			
		Effective glare free lighting at registration table			
		Good sound acoustics at registration table (echo, loud, etc.)			
		Hearing augmentation available			
		Brochures & printed information at accessible heights			
SHOP (ROOM 206)	Doc Shop (Room 206)	Door is automatic & access button is visible <ul style="list-style-type: none"> Handle at an accessible height to a person in a seated position (lever? push/pull?) Wide or double doors Threshold is flush with floor, or nearly so (less than 1/2") 			
		Integrated & dispersed accessible seating within the regular seating area <ul style="list-style-type: none"> Spaces for a person using a wheelchair Adjacent companion seating available Step free seating Seating with colour contrast to walls & floors 			

DOC		<ul style="list-style-type: none"> • Fixed seating • Table height appropriate for a person in a seated position • Spaces between furniture for people with mobility aids to manoeuvre 			seating isn't fixed but computers are
		Appropriate acoustic environment to reduce background noise (echo, loud, etc.)			can be tight depending on configuration of room
DOC SHOP (ROOM 211)	Doc Shop (Room 211)	Door is automatic & access button is visible <ul style="list-style-type: none"> • Handle at an accessible height to a person in a seated position (lever? push/pull?) • Wide or double doors • Threshold is flush with floor, or nearly so (less than 1/2") 			
		Integrated & dispersed accessible seating within the regular seating area			
		<ul style="list-style-type: none"> • Spaces for a person using a wheelchair • Adjacent companion seating available • Step free seating • Seating with colour contrast to walls & floors 			chairs can be removed to create a number of spaces
		<ul style="list-style-type: none"> • Fixed seating • Table height appropriate for a person in a seated position • Spaces between furniture for people with mobility aids to manoeuvre 			seating isn't fixed but computers are
		Appropriate acoustic environment to reduce background noise (echo, loud, etc.)			can be tight depending on configuration of room
INDUSTRY SESSIONS	Industry Sessions (Room 213 - Chapel)	Door is automatic & access button is visible <ul style="list-style-type: none"> • Handle at an accessible height to a person in a seated position (lever? push/pull?) • Wide or double doors • Threshold is flush with floor, or nearly so (less than 1/2") 			
		Integrated & dispersed accessible seating within the regular seating area			wheelchair spaces are not integrated
		<ul style="list-style-type: none"> • Spaces for a person using a wheelchair (how many? location?) • Adjacent companion seating available • Step free seating (how many? location?) • Seating with colour contrast to walls & floors 			2 (on an angle in front of 1st row on either house right or left)
		<ul style="list-style-type: none"> • Fixed seating • Seating with moving armrests for easy transfer • Enough space between seating rows for easy movement along aisles 			behind areas for wheelchair spaces
		Assistive Devices available (where do patrons go to get them?) (how many?)			all seating is step-free
		<ul style="list-style-type: none"> • Hearing Assist 			
					rows are fairly tight
BURWASH QUAD	Burwash Quad (Networking Lounge, Café, Happy Hour)	Step free access to all levels <ul style="list-style-type: none"> • Handrails on steps that are easy to grip • Contrast edges on steps/ramps 		n/a	no stairs
		Outdoor path in good condition (no roots, cracks, holes)		n/a	no stairs
		Protection from wind, rain, & noise in outdoor area			uneven grounds/sidewalk
		Integrated & dispersed accessible seating within the regular seating area			covered by tent
		<ul style="list-style-type: none"> • Spaces for a person using a wheelchair 			

	<ul style="list-style-type: none"> • Low tables to accommodate a person in a seated position • Space between furniture for people with mobility aids to manoeuvre 	Green		
Responsive Evacuation Procedures	Emergency evacuation plan in place (incl. considerations for accessibility)	Green		
	<ul style="list-style-type: none"> • Emergency evacuation plan/route posted • Emergency procedure information available in alternate formats, on request 	Green		next to elevator
	Emergency doors clearly marked	Green		
	<ul style="list-style-type: none"> • Accessible emergency exits are clearly marked with access symbols 	Green	Red	
	All alarms have both visual & audible signals (how many stages to alarm?)	Green		
Signage	Clear external & internal building/directional signs (solid contrasting background, matte finish, large print, simple serif fonts)	Green		
	Raised letters on external & internal building/directional signs	Green	Red	
	Can a person approach within 36" of a sign without standing within door swing?	Green		
	Displayed at an approximate height to be read by a person in a seated position	Green		
	Alternatives to any visible information (announcements, braille, etc...)	Green		verbal
	Captioning on any film or video screens	Green	Red	
	Plan of building posted at entrance	Green		
	<ul style="list-style-type: none"> • Access symbols used on plan of building 	Green	Red	
	Clear large print name tags on staff/volunteers	Green		
When applicable, warning signs for physical access aids that are out of order (elevator, etc)	Green			
Service Animals	Service animals permitted in all public spaces	Green		
	Availability of a water bowl at the main entrance/exit for service animals	Green	Red	
	Designated run/toilet area in an adjacent garden area	Green		green areas around building
Other Considerations	Is the building scent-free? (unscented products used throughout incl. washroom)	Green	Red	
	Is the building generally a loud bustling environment?	Green		
	A quiet area where patrons can interact in a less chaotic environment	Green		various quieter areas around building
	Availability of mobility aids for loan (wheelchair, walker)	Green	Red	
	Availability of a fridge for dietary needs & medication	Green	Red	